

Safety and Security Rules

Emergencies:

When you call the

Police Tel.

Fire brigade Tel.

Ambulance Tel.....

Employer's Office Tel.



Tell them

- ◆ Your name
- ◆ Your employer's name
- ◆ Your telephone number
- ◆ Location of the incident:
- ◆
(street, building, floor, lift and apartment number)
- ◆ If someone is seriously ill or injured

Crime Prevention

- Do not talk about your employer and his wealth
- Do not reveal the family's daily routine
- Do not gossip
- Do not make friends with strangers
- Alert your employer about unusual incidents: approach by strangers
- Keep all main doors/grill gates locked at all times
- Do not open doors to strangers unless the door is chain latched or the grille gates locked
- Deliveries by strangers should be left in front of the door for you to pick up when the stranger has left.
- Check with your employer before you open the door to strangers
- Ask for the identity card of people claiming to be government officials or repairmen.
- Never hide house keys outside the house.